

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF SANTA BARBARA  
CRIMINAL DIVISION**

- 118 E. Figueroa St., Santa Barbara, CA 93101 Phone (805) 882-4778  
 312-M E. Cook St., Santa Maria, CA 93454 Phone (805) 346-7570  
 115 Civic Center Plaza, Lompoc, CA 93436 Phone (805) 737-7790

**INSTRUCTIONS FOR DECLARATION AND APPLICATION BY DEFENDANT  
Penal Code §1203.4/1203.4a**

1. Fill out the enclosed form completely:
2. Return the following:
  - the original application
  - 1 copy of the application
  - a self-addressed stamped envelope with proper return postage

To:  Superior Court  
Criminal Division  
118 E. Figueroa Street  
Santa Barbara, CA 93101  
Attn: Records

Superior Court  
Miller Division  
312-M E. Cook St.  
Santa Maria, CA 93454

Superior Court  
Lompoc Division  
115 Civic Center Plaza  
Lompoc, CA 93436

- Upon receipt of the required paperwork, the clerk will give you a date to appear in court. After Judicial review of the application, a fee up to \$120.00 for costs of services rendered may be imposed.
- Your application will be processed upon receipt of the forms in approximately four (4) to six (6) weeks. After Judicial review of the application, **a fee of \$57.00 for costs of services rendered may be imposed.**

**A dismissal pursuant to 1203.4PC does not remove an arrest from a criminal history record.** It adds a notation to the record that states: "Conviction set aside and dismissed pursuant to section 1203.4 of the California Penal Code"

For further assistance and information, please visit the following self-help website provided by the Administrative Office of the Courts at: <http://www.courtinfo.ca.gov/selfhelp/> Type "1203.4" as your search topic in the 'Search' bar.