

**Superior Court of California, County of Santa Barbara
Fiscal Services, 1100 Anacapa Street, Santa Barbara, CA 93101**

To Court Appointed Attorney:

The Fiscal Services Department of the Santa Barbara Superior Court received notification that you have been appointed as attorney of record to represent a defendant in the above case. We thank you for accepting the appointment.

For your services, the Court will pay the following:

- Attorney fees will be paid at the rate of \$100 per hour. For death penalty cases, the rate is \$125 per hour. *(See Note)
- Travel time for court appearances and for trips to the County Jail or Juvenile Hall will be reimbursed at the rate of \$50 per hour if the round-trip mileage exceeds 60 miles. If the round-trip mileage is less than 60 miles, there is no compensation for travel time.
- Mileage will be paid at the rate of \$0.34 per mile, one-way, if the round-trip mileage exceeds 60 miles. If the round-trip mileage is less than 60 miles, there is no compensation for mileage. Mileage claims must be supported by a Map Quest printout.
- There is no coverage for lodging or meals.
- The Court does not pay for copies of discovery or motions.

For your convenience, we have attached several forms for submitting a claim to the court.

1. Single Payment Claim form to request payment (Required)
2. A sample completed Single Payment Claim form.
3. W-9 Vendor Registration Form (Required if you are a new vendor in the County Auditor's system. If in doubt, submit this form.)
4. A sample invoice listing services performed.

Send the claim form, the W-9, and any supporting documentation to:

Santa Barbara Superior Court
Fiscal Services, Anacapa Div.
P.O. Box 21107
Santa Barbara, CA 93121-1107

Submit claims at least every two months. Packet should contain the claim form, a copy of court order or minutes appointing attorney, a detailed invoice of services provided, and any supporting documentation.

Please provide a phone number and an email address where you can be reached if there are questions. If you have questions for Fiscal Services, we can be reached at 805 882-4681 for Tish Gordon, and 882-4678 for Rob Vlieger.

* A death penalty case is defined as one in which the Court and the Defense Attorney are notified by the District Attorney (or Attorney General), within a reasonable period of time following the filing of the Information, that the prosecution is seeking the punishment of death, as opposed to life without the possibility of parole.