



**REQUEST FOR QUOTES**

**SUPERIOR COURT OF CALIFORNIA**

**COUNTY OF SANTA BARBARA**

**TELECOMMUNICATIONS CIRCUIT**

**BETWEEN SANTA BARBARA AND SANTA MARIA**

**RFQ NUMBER 2016-02**

## 1.0 INTRODUCTION

The Superior Court of California, County of Barbara (“Court”) is soliciting bids from qualified vendors that can provide a 500 mbps telecommunications circuit between the Court’s Santa Barbara Historic Courthouse (1100 Anacapa St. Santa Barbara, Ca. 93101) and it’s Santa Maria Llewellyn Justice Center (312 E. Cook St. Santa Maria, Ca 93454). Interested and qualified Bidders who can demonstrate their ability to successfully provide the Goods and Services described in this Request for Quotes (“RFQ”) are invited to submit a bid. Bids shall be submitted in accordance with the requirements set forth in this document.

A Services Contract will be awarded to the Bidder who meets or surpasses the requirements of this RFQ and who receives the highest scored responsive bid. All materials submitted in response to this RFQ shall become a part of the bid.

## 2.0 DESCRIPTION OF SERVICES AND DELIVERABLES

The Court seeks a 500 mbps communications line between Santa Barbara and Santa Maria as set forth in the Bid Specifications.

### 2.1 Special Instructions:

2.1.1 Bid Due Date: December 1, 2016 by 5:00 pm.

2.1.2 Bids shall be submitted via email to [sbsolicitation@sbcourts.org](mailto:sbsolicitation@sbcourts.org)

2.1.3 Questions shall be directed to [sbsolicitation@sbcourts.org](mailto:sbsolicitation@sbcourts.org) no later than Wednesday, November 30 by 3:00 pm.

## 3.0 RFQ ATTACHMENTS

### 3.1 Administrative Rules Governing RFQs

These rules govern this solicitation and should be read carefully by Bidder. They can be found at:

<http://www.sbcourts.org/gi/purchasing/TermsConditions/RFQAdministrativeRules.pdf>

## 4.0 SUBMISSION REQUIREMENTS

Bids must be submitted in the format described below. Bidder failure to meet the submission requirements may be cause for disqualifying a bid from further consideration.

### 4.1 Bid Submission Deadline

Bids must be received on or before the bid due date.

### 4.2 Cost Proposal

- 4.2.1 The Bidder must submit a Cost Proposal for the Goods and Services described in the Bid Specifications. The Cost Proposal must include the following:
  - 4.2.1.1 Any initial or one-time costs
  - 4.2.1.2 The monthly recurring rate for the circuit
  - 4.2.1.3 The price that Bidder is offering for
    - 4.2.1.3.1 Price quoted should include all applicable fees.
- 4.3 Scope of Work and Project Plan
  - 4.3.1 A general scope of work and proposed implementation dates should be included with the cost proposal.